

**Information pursuant to Art. 13 of the EU General Data Protection Regulation (EUGDPR)
concerning the processing of applicant data**

The "controller" of the data as defined in Art. 4 (7) of the EU-GDPR is Creditreform Rating AG, Europadamm 2-6, domiciled at 41460 Neuss, Germany, phone no.: +492131109626, fax no.: +492131109627, email: info@creditreform-rating.de. You can contact our Data Protection Officer by phone (+492131109602), by fax (+4921311098602) or via email under datenschutz@creditreform-rating.de.

For the purpose of processing applicant data, we process the following personal data about you: title (Mr, Mrs or Ms) including any academic or other titles, family name, first name, email address, phone number, fax number, address, your bank details if required and references that you may provide including their dates. Our processing of these data complies with the requirements of Art 6 (1) letters a and f of the EU-GDPR. The data will be stored only for the period which is required to complete the application process. The data will be deleted as soon as they are no longer required for this purpose. Data about unsuccessful applicants will be stored for a maximum period of six months following the completion of the application process for verification purposes and in the eventuality of subsequent legal disputes.

You have a right to be provided with information about the personal data that has been stored in our systems. If these personal data are incorrect, you have a right to obtain rectification or erasure of any such data. If it cannot be established immediately whether or not your data are incorrect, you have a right to demand that any such data will be made unavailable to users until further clarification. If your data are incomplete, you have a right to have any such data completed. If you want to object against the way in which we have processed your data, you can file a complaint with the Data Protection Officer from the German Federal State in which you reside.

You are not legally obliged to provide us with your personal data, but such a transmission of data may serve and assist us in our management of the application process. If you decide not to provide us with your personal data, this will have no negative consequences for you.

After you have given us permission to process the personal data that we have temporarily stored on our systems, you are free to withdraw this permission at any time. Note that, following your withdrawal of such a permission, such a withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal.

You are also free to object to the processing of your personal data for the purpose of managing the data of applicants. Once you have filed such an objection, we shall no longer process your data for this purpose.